



AQS PENGGUNA AWAM MANUAL

VERSI 1.0





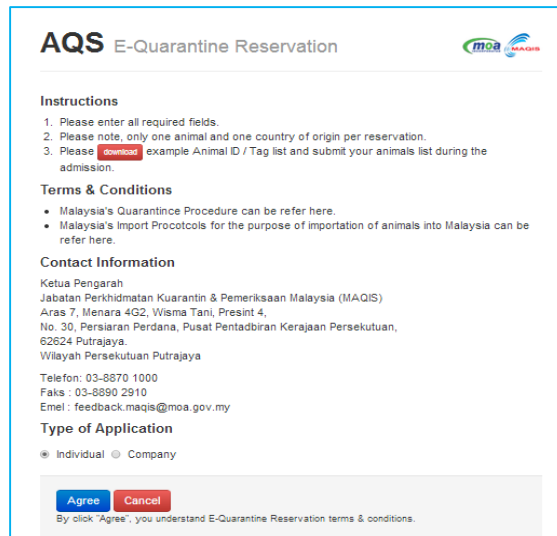
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1. TEMPAHAN AWAM

1.1. TEMPAHAN AWAM (HAIWAN PERSENDIRIAN)

Baca dan memahami Arahan/Terma dan Syarat syarat kemudian klik pada “Persendirian” atau “Syarikat” masing masing berdasarkan jenis permohonan anda dan klik “Setuju”.



AQ3 E-Quarantine Reservation

Instructions

- Please enter all required fields.
- Please note, only one animal and one country of origin per reservation.
- Please [download](#) example Animal ID / Tag list and submit your animals list during the admission.

Terms & Conditions

- Malaysia's Quarantine Procedure can be refer here.
- Malaysia's Import Protocols for the purpose of importation of animals into Malaysia can be refer here.

Contact Information

Ketua Pengarah
 Jabatan Perkhidmatan Kuarantin & Pemeriksaan Malaysia (MAQIS)
 Aras 7, Menara 4G2, Wisma Tani, Presint 4,
 No. 30, Persiaran Perdana, Pusat Pentadbiran Kerajaan Persekutuan,
 62624 Putrajaya.
 Wilayah Persekutuan Putrajaya

Telefon: 03-8870 1000
 Faks: 03-8890 2910
 Emel: feedback.maqis@moa.gov.my

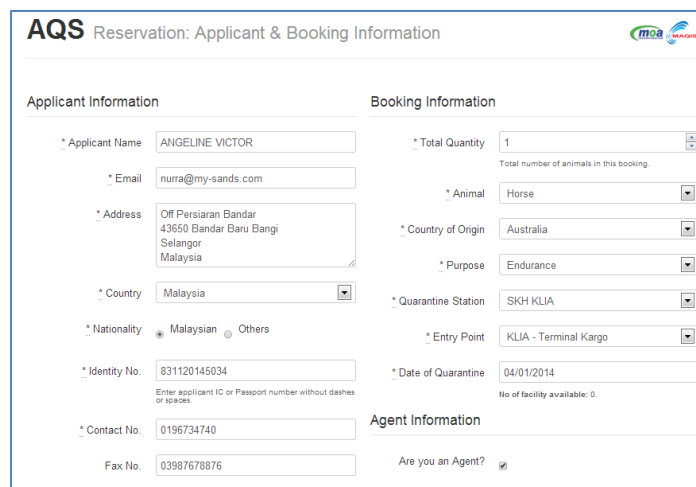
Type of Application

Individual Company

By click "Agree", you understand E-Quarantine Reservation terms & conditions.

Gambar 1-1 : PILIH JENIS PERMOHONAN

Isikan borang permohonan mengikut turutan dan klik pada butang “Menyimpan Maklumat Pemohon”.



AQ3 Reservation: Applicant & Booking Information

Applicant Information

* Applicant Name: ANGELINE VICTOR

* Email: nurra@my-sands.com

* Address: Off Persiaran Bandar
43650 Bandar Baru Bangi
Selangor
Malaysia

* Country: Malaysia

* Nationality: Malaysian Others

* Identity No: 831120145034
Enter applicant IC or Passport number without dashes or spaces.

* Contact No: 0196734740

Fax No: 03987678876

Booking Information

* Total Quantity: 1
Total number of animals in this booking.

* Animal: Horse

* Country of Origin: Australia

* Purpose: Endurance

* Quarantine Station: SKH KLIA

* Entry Point: KLIA - Terminal Kargo

* Date of Quarantine: 04/01/2014
No of facility available: 0.

Agent Information

Are you an Agent?

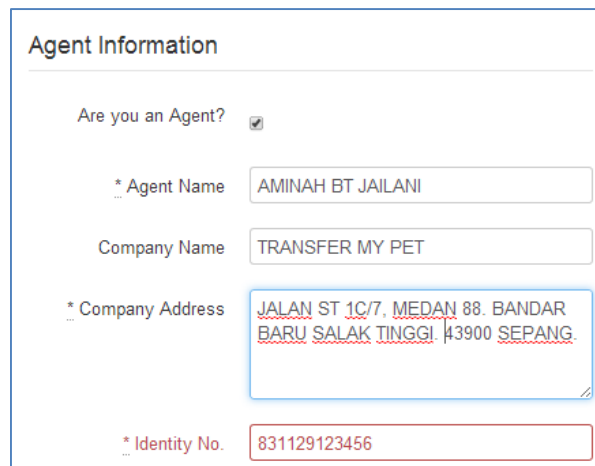
Gambar 1-2 : Borang Tempahan Untuk Persendirian

AQS akan memberitahu pemohon jika ada kemudahan yang ada dan berapa banyak kuantiti yang dapat menampung.



Gambar 1-3 : AQS BERITAHU PEMOHON BERAPA ADA KEMUDAHAN

Semak “Anda seorang Agen?” kotaksemak dan isikan borang maklumat mengikut urutan jika Anda seorang Agen.



Gambar 1-4 : MAKLUMAT AGEN

Sistem akan paparkan semua maklumat pemohon yang telah disimpan. Klik pada “Tambah Maklumat Haiwan” untuk memulakan penambahan maklumat haiwan.

AQS Reservation: Information

Applicant Information

Applicant Name	ANGELINE VICTOR
Email	nurra@my-sands.com
Address	Of Persiaran Bandar 43650 Bandar Baru Bangi Selangor Malaysia Malaysia
Identity No.	Malaysian: 831120145034
Contact No.	0196734740
Fax No.	03987678876

Agent Name	AMINAH BT JAILANI
Agent Address	JALAN ST 1C/7, MEDAN 88. BANDAR BARU SALAK TINGGI. 43900 SEPANG.
Agent Identity No.	831129123456

Booking Information

Quantity	1
Animal	Horse
Country of Origin	Australia
Purpose	Endurance
Quarantine Station	SKH KLIA
Entry Point	KLIA - Terminal Kargo
Date of Quarantine	04/01/2014

Animal Information

There is no animal information yet. [Add Animal Information](#)

Gambar 1-5 : SISTEM PAPAR MAKLUMAT PEMOHON

Klik pada butang “Tambah Maklumat Haiwan” apabila selesai menambah maklumat haiwan.

AQS Reservation: Add Animal Information

Animal Information

* Breed

* Name

* Age
Age of animal in months.

Add Animal Information
Reset
Back

Booking Information

Quantity	1
Animal	Horse
Country of Origin	Australia
Purpose	Endurance
Quarantine Station	SKH KLIA
Entry Point	KLIA - Terminal Kargo
Date of Quarantine	2014-01-04

Gambar 1-6 : Tambah Maklumat Haiwan

Sistem akan paparkan tempahan maklumat termasuk info haiwan. Klik pada “Hantar Tempahan” kepada hantar permohonan.

Applicant Information		Booking Information	
Applicant Name	ANGELINE VICTOR	Quantity	1
Email	nurra@my-sands.com	Animal	Horse
Address	Off Persiaran Bandar 43650 Bandar Baru Bangi Selangor Malaysia Malaysia	Country of Origin	Australia
Identity No.	Malaysian: 831120145034	Purpose	Endurance
Contact No.	0196734740	Quarantine Station	SKH KLIA
Fax No.	03987678876	Entry Point	KLIA - Terminal Kargo
		Date of Quarantine	04/01/2014
Agent Name	AMINAH BT JAILANI		
Agent Address	JALAN ST 1C/7, MEDAN 88. BANDAR BARU SALAK TINGGI. 43900 SEPANG.		
Agent Identity No.	831129123456		
Animal Information			
Breed	Name	Age (In Months)	
Arabian	Black	14	<input type="button" value="Delete"/>
		<input type="button" value="Submit Reservation"/> <input type="button" value="Cancel"/>	

Gambar 1-7 : HANTAR TEMPAHAN

Sistem akan beritahu bahawa tempahan telah berjaya dan email akan dihantar kepada alamat email pendaftar yang mengandungi maklumat tempahan.

AQS Reservation: Success

Reservation Successful
 Your booking number: B001/000094/2013
 We have sent an email containing your booking information.
 Please keep the email as a copy of your reservation.

Applicant Information

Booking No.	B001/000094/2013
Applicant Name	ANGELINE VICTOR
Email	nurra@my-sands.com
Address	Off Persiaran Bandar 43650 Bandar Baru Bangi Selangor Malaysia Malaysia
Identity No.	Malaysian: 831120145034
Contact No.	0196734740
Fax No.	03987678876

Agent Name	AMINAH BT JAILANI
Agent Address	JALAN ST 1C/7, MEDAN 88. BANDAR BARU SALAK TINGGI. 43900 SEPANG.
Agent Identity No.	831129123456

Booking Information

Quantity	1
Animal	Horse
Country of Origin	Australia
Purpose	Endurance
Quarantine Station	SKH KLIA
Entry Point	KLIA - Terminal Kargo
Date of Quarantine	04/01/2014

Animal Information

Breed	Quantity	Age (In Months)
Arabian	1	14

[Home](#)

Gambar 1-8 : HALAMAN TEMPAHAN BERJAYA

Subject: **AQS: New Booking** 4:11 PM

To: Me Other Actions ▾

Hi, ANGELINE VICTOR

We have received your booking at Animal Quarantine Service System
 Your booking reference number is **B001/000094/2013**.
 Your booking details is as follows:

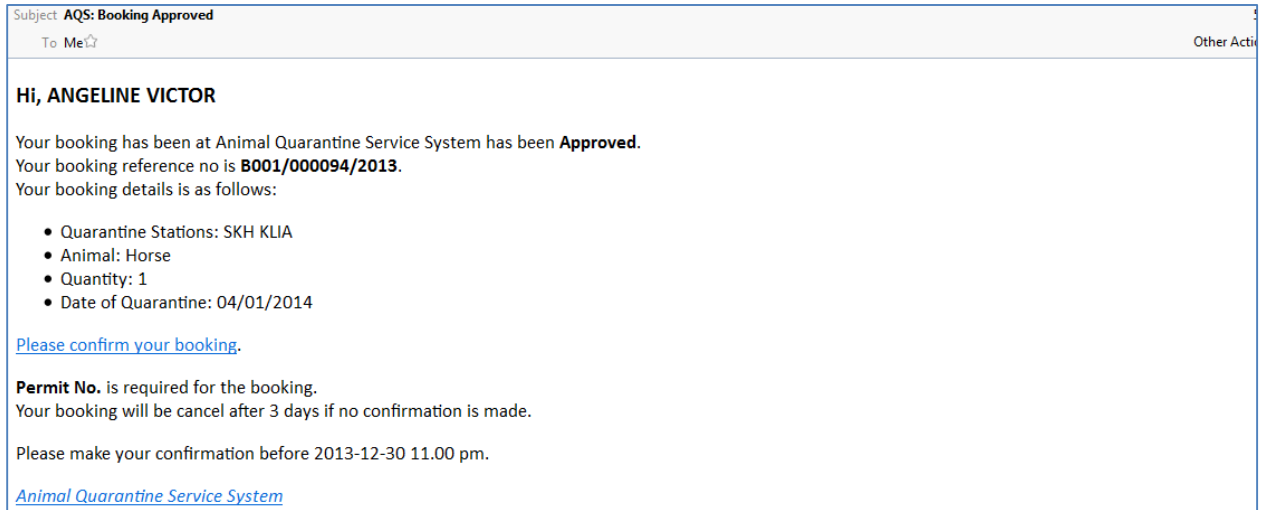
- Quarantine Stations: SKH KLIA
- Animal: Horse
- Quantity: 1
- Date of Quarantine: 04/01/2014

Please keep this number for future reference.
 We will email you when we have approve or reject your reservation within 3 working days.

[Animal Quarantine Service System](#)

Gambar 1-9 : EMAIL MAKLUMAT TEMPAHAN

Apabila tempahan telah diterima oleh pegawai DVS , sistem akan automatik e-mail kepada pemohon untuk pautan pengesahan.



Gambar 1-10 : E-MAIL YANG MENGANDUNGI PAUTAN PENGESAHAN

Pemohon perlu klik pada pautan yang diberi dalam email untuk mengesahkan tempahan. Pengesahan perlu dibuat dalam masa 3 hari daripada tarikh permohonan atau tempahan akan dipertimbangkan batal dan pemohon perlu memohon semula.

Applicant Information		Booking Information	
Booking No.	B001/000094/2013	Quantity	1
Applicant Name	ANGELINE VICTOR	Animal	Horse
Email	nurra@my-sands.com	Country of Origin	Australia
Address	Off Persiaran Bandar 43850 Bandar Baru Bangi Selangor Malaysia Malaysia	Purpose	Endurance
Identity No.	Malaysian: 831120145034	Quarantine Station	SKH KLIA
Contact No.	0198734740	Entry Point	KLIA - Terminal Kargo
Fax No.	03987878878	Date of Quarantine	04/01/2014
Agent Name	AMINAH BT JAILANI		
Agent Address	JALAN ST 1C/7, MEDAN 88. BANDAR BARU SALAK TINGGI. 43900 SEPANG.		
Agent Identity No.	831129123456		
Confirm Reservation			
Permit No.	<input type="text" value="PERMIT1"/>		
Conveyer Detail	<input type="text" value="CONVEYOR1"/>		
<input type="button" value="Confirm"/> <input type="button" value="Cancel"/>			
Animal Information			
Breed	Quantity	Age (In Months)	
Arabian	1	14	

Gambar 1-11 : HALAMAN PENGESAHAN

Pemohon perlu memasukkan “No Permit” dan “Penghantar” untuk meneruskan proses pengesahan. Pemohon akan terima email yang mengatakan pengesahan dan untuk menyimpan kemasukan semasa.

Agent Name	AMINAH BT JAILANI
Agent Address	JALAN ST 1C/7, MEDAN 88. BANDAR BARU SALAK TINGGI. 43900 SEPANG.
Agent Identity No.	831129123456

Confirm Reservation

* Permit No.

Conveyer Detail

Gambar 1-12 : MEMASUKKAN NO PERMIT DAN PENGHANTAR

AQS Reservation Confirmation

Applicant Information		Booking Information	
Booking No.	B001/000094/2013	Quantity	1
Applicant Name	ANGELINE VICTOR	Animal	Horse
Email	nurra@my-sands.com	Country of Origin	Australia
Address	Off Persiaran Bandar 43650 Bandar Baru Bangi Selangor Malaysia Malaysia	Purpose	Endurance
Identity No.	Malaysian: 831120145034	Quarantine Station	SKH KLIA
Contact No.	0198734740	Entry Point	KLIA - Terminal Kargo
Fax No.	03987678876	Date of Quarantine	04/01/2014

Agent Name	AMINAH BT JAILANI
Agent Address	JALAN ST 1C/7, MEDAN 88. BANDAR BARU SALAK TINGGI. 43900 SEPANG.
Agent Identity No.	831129123456

Confirmation Information

Permit No.	PERMIT1
Conveyer Detail	CONVEYOR1

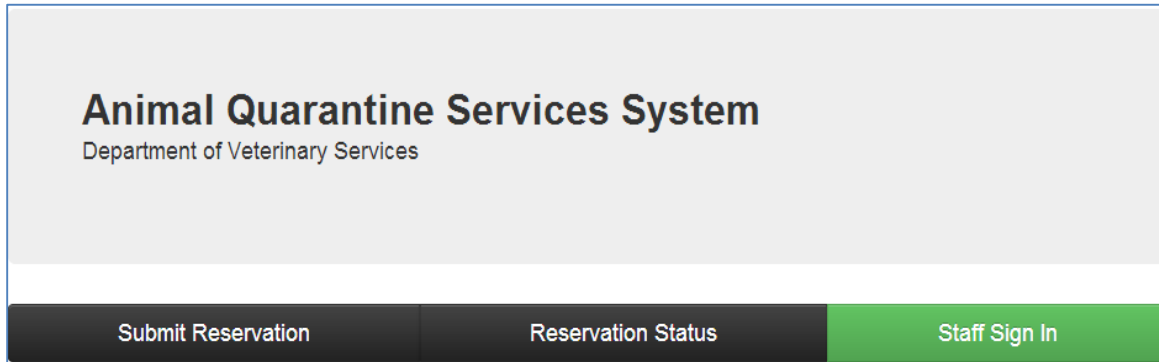
Animal Information

Breed	Quantity	Age (In Months)
Arabian	1	14

Gambar 1-13 : PENGESAHAN BERJAYA MEMAPARKAN NO PERMIT DAN PENGHANTAR

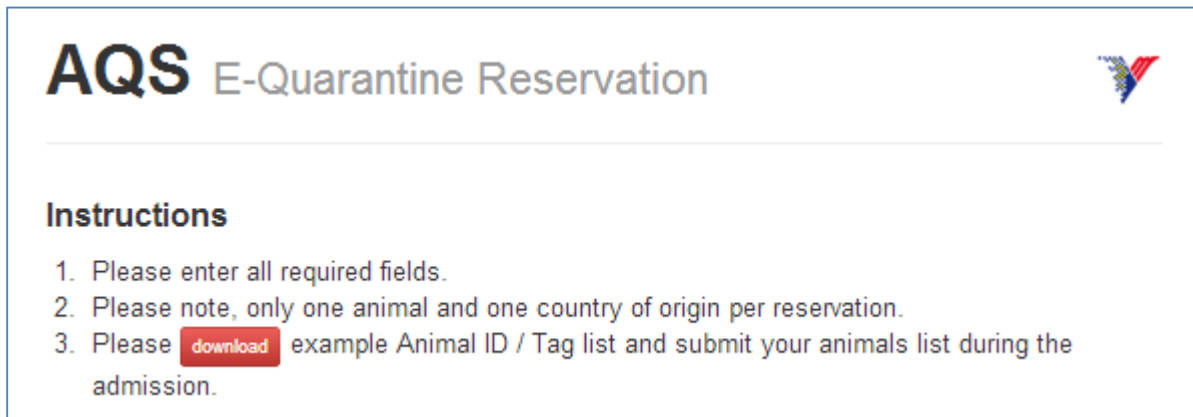
1.2. TEMPAHAN AWAM (HAIWAN KUMPULAN)

Klik pada “Kemuka Tempahan” untuk mengisi borang tempahan.



Gambar 1-14 : HALAMAN UTAMA

Klik pada butang “Memuat turun” untuk memuat turun templat dokumen untuk mengisi ID haiwan kemudian klik butang “Setuju” untuk meneruskan Borang Permohonan.



Gambar 1-15 : MEMUAT TURUN TEMPLAT DOKUMEN UNTUK ISIKAN ID HAIWAN

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Tag	Gender	Age													
2	ex123	male	12													
3	ex124	female	13													
4	ex125	male	45													
5																
6																
7																
8																
9																

Gambar 1-16 : CSV TEMPLAT DOKUMEN UNTUK ID HAIWAN

Isikan borang mengikut urutan dan klik pada butang “Simpan Maklumat Pemohon”.

AQS Reservation: Applicant & Booking Information

Applicant Information

* Applicant Name:

* Email:

* Address:

* Country:

* Nationality: Malaysian Others

* Identity No.:
Enter applicant IC or Passport number without dashes or spaces.

Booking Information

* Total Quantity:
Total number of animals in this booking.

* Animal:

* Country of Origin:

* Purpose:

* Quarantine Station:

* Entry Point:

* Date of Quarantine:

Agent Information

Gambar 1-17 : TEMPAHAN UNTUK KUMPULAN HAIWAN

AQS Reservation: Information

Applicant Information

Applicant Name	KASIM BIN ABU
Email	nurra@my-sands.com
Address	67, JALAN JENDERAM Malaysia
Identity No.	Malaysian: 551124105067
Contact No.	01234567
Fax No.	03456778

Company Name	KORBAN SDN BHD
Company Address	89, JALAN DAMANSARA Malaysia

Booking Information

Quantity	100
Animal	Cattle
Country of Origin	Australia
Purpose	Slaughter
Quarantine Station	SKH KLIA
Entry Point	Pelabuhan Klang - South Port
Date of Quarantine	20/11/2013

Animal Information

There is no animal information yet. [Add Animal Information](#)

Gambar 1-18 : SISTEM AKAN PAPAR “MAKLUMAT PEMOHON”.

Klik pada “Tambah maklumat haiwan” untuk tambah haiwan.

AQS Reservation: Add Animal Information

Animal Information

* Breed:

* Quantity:

* Age:
Age of animal in months.

Booking Information

Quantity	100
Animal	Cattle
Country of Origin	Australia
Purpose	Slaughter
Quarantine Station	SKH KLIA
Entry Point	Pelabuhan Klang - South Port
Date of Quarantine	2013-11-20 08:00:00 +0800

Gambar 1-19 : HAIWAN MAKLUMAT KUMPULAN

Sistem akan paparkan maklumat tempahan. Klik pada “Hantar Tempahan” untuk hantar borang.

AQS Reservation: Information

Applicant Information

Applicant Name	KASIM BIN ABU
Email	nurra@my-sands.com
Address	67, JALAN JENDERAM Malaysia
Identity No.	Malaysian: 551124105067
Contact No.	01234567
Fax No.	03456778
Company Name	KORBAN SDN BHD
Company Address	89, JALAN DAMANSARA Malaysia

Animal Information

Breed	Quantity	Age (In Months)	
Aden	100	14	<input type="button" value="Delete"/>

Booking Information

Quantity	100
Animal	Cattle
Country of Origin	Australia
Purpose	Slaughter
Quarantine Station	SKH KLIA
Entry Point	Pelabuhan Klang - South Port
Date of Quarantine	20/11/2013

Gambar 1-20 : MAKLUMAT TEMPAHAN TERMASUK INFO HAIWAN

Sistem akan paparkan maklumat tempahan termasuk nombor tempahan.

Reservation Successful
 Your booking number: **B001/000045/2013**
 We have sent an email containing your booking information.
 Please keep the email as a copy of your reservation.

Applicant Information

Booking No.	B001/000045/2013
Applicant Name	KASIM BIN ABU
Email	nurra@my-sands.com
Address	67, JALAN JENDERAM Malaysia
Identity No.	Malaysian: 551124105067
Contact No.	01234567
Fax No.	03456778

Company Name	KORBAN SDN BHD
Company Address	89, JALAN DAMANSARA Malaysia

Booking Information

Quantity	100
Animal	Cattle
Country of Origin	Australia
Purpose	Slaughter
Quarantine Station	SKH KLIA
Entry Point	Pelabuhan Klang - South Port
Date of Quarantine	20/11/2013

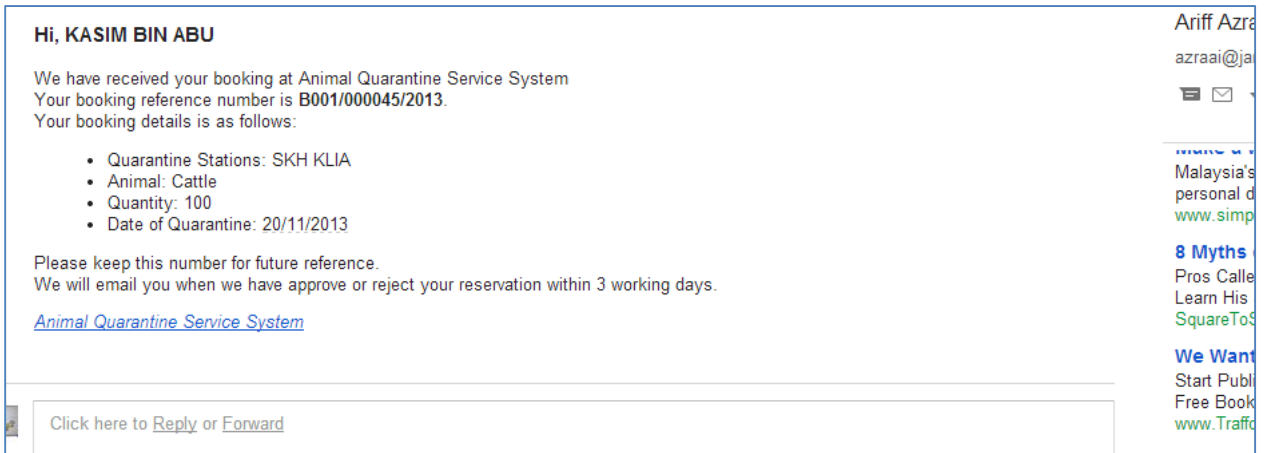
Animal Information

Breed	Quantity	Age (In Months)
Aden	100	14

[Home](#)

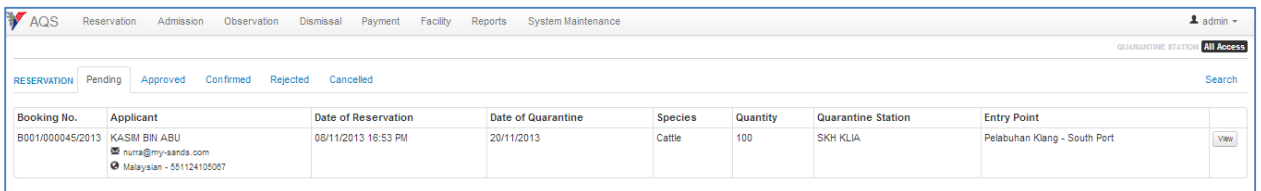
Gambar 1-21 : MAKLUMAT TEMPAHAN TERMASUK NOMBOR TEMPAHAN

Pemohon akan terima email yang mengesahkan tempahan.



Gambar 1-22 : EMAIL YANG MENGESAHKAN TEMPAHAN

Tempahan akan ada dalam “Tempahan” –Senarai menunggu yang belum selesai untuk kelulusan daripada DVS dan pemohon akan terima email yang mengesahkan Kelulusan dan klik pautan pengesahan melalui email.



Gambar 1-23 : TEMPAHAN AKAN ADA DALAM “TEMPAHAN”-SENARAI YANG BELUM SELESAI.

Pemohon perlu untuk mengisikan memuat turun csv templat dengan ID haiwan dan keperluan maklumat mengikut turutan kepada templat.

	A	B	C	D	E	F
1	Tag	Gender	Age			
2	tag1	male	12			
3	tag2	female	13			
4	tag3	male	34			
5	tag4	male	12			
6	tag5	female	12			
7	tag6	male	12			
8	tag7	male	13			
9	tag8	female	34			
10	tag9	male	12			
11	tag10	male	12			
12	tag11	female	13			
13	tag12	male	34			
14	tag13	male	12			
15	tag14	female	13			
16	tag15	male	34			
17	tag16	male	12			
18	tag17	female	13			
19	tag18	male	34			

Gambar 1-24 : ISIKAN ID HAIWAN